

**Monetra®**

**Merchant Account Setup Worksheet**

**Merchant Account Setup Worksheet v9.10.1 Build 240429007**

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# First Data - Telecheck (TELECHECK)

Help Desk Phone: 800-366-1054

Supported Card Types: None

Merchant Field	Field	Required	Monetra Name	Description
Merchant Postal Code	5 - 9 Alpha-Numeric	C	ZIPCODE	Merchant postal code (no spaces or dashes). Used for Level II qualifications.
Subscriber ID	1 - 10 Numeric		MERCHID	Telecheck Subscriber ID/Number.
Datawire ID	1 - 32 Alpha-Numeric		DATAWIREID	ID assigned for the Datawire HTTPS internet gateway. Required for internet transport of transactions. If blank will attempt autoprovisioning.
Terminal ID	4 Numeric		TERMID	Terminal Identification Number.
Check Reader Code	3 Numeric		CHECKREADERCODE	Check reader code as set by Telecheck. You may leave it blank if you use more than one type of reader hardware

## First Data - Telecheck (TELECHECK)

### Instructions for use:

**Account Rep:** Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

**Merchant:** Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation>

Circle a SINGLE industry type listed below:

Retail(R) Restaurant(F) Lodging(H)

Complete all the required fields below. Grey blocks represent required minimum lengths.

Merchant Postal Code

Subscriber ID

## Datawire ID

[illegible]

## Terminal ID

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## Check Reader Code

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