

Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v9.10.1 Build 240429007

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Opticard (OPTICARD)

Help Desk Phone: XXX-XXX-XXXX

Supported Card Types: (G)ift

Merchant Field	Field	Required	Monetra Name	Description
Merchant ID	10 - 15 Numeric	G	MERCHID	Valuelink Merchant Number (field 42)
Terminal ID	8 Numeric	G	TERMID	Valuelink Terminal Identification Number

Opticard (OPTICARD)

Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation>

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F)

Complete all the required fields below. Grey blocks represent required minimum lengths.

Merchant ID

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Terminal ID

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