

Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v9.10.1 Build 240429007

Generated On: May 18, 2024

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Monetra Generic Gift Protocol (Monetra_gift)

Help Desk Phone: support@Monetra.com

Supported Card Types: (G)ift

Merchant Field	Field	Required	Monetra Name	Description
Merchant ID	1 - 20 Free Form	C D E G	MerchID	Merchant Number
Terminal ID	1 - 20 Free Form	C D E G	TERMID	Terminal ID
Bin Range	1 - 100 Free Form	C D E G	BINRANGE	Required. Specify as MIN1-MAX1;MIN2-MAX2 etc.

Instructions for use:

Account Rep: Please fill out the form below and then fax (or email) it back to the merchant of record. Note: It is imperative that the information provided below is both accurate and complete for the Monetra system to properly function.

Merchant: Once you have recieved the information provided below, enter it into the Monetra system as per the current installation procedures located at <http://www.monetra.com/documentation>

Circle a SINGLE industry type listed below:

Retail(R) Mail-Order/Phone-Order(M) E-Commerce(E) Restaurant(F) Lodging(H) Automated Fuel(AF) Retail Self-Serve(RS)

Complete all the required fields below. Grey blocks represent required minimum lengths.

Merchant ID

[illegible]

Terminal ID

[illegible]

Bin Range

[illegible]